



Hydrocarbon # 52

FOB TTT ROTTERDAM HOUSTON & FUJAIRAH PORTS TRANSACTION PROCEDURE # 1

We can deliver in Vopak, or any Tier 2 Tank Farm.

To begin the negotiation process, a Non-Disclosure and Non-Circumvention Agreement (NCNDA) must be signed between the buyer and the sales office, including the facilitators, and send the buyer CIS in advance to the seller's office.

1. Buyer issues ICPO addressed to seller's representative with seller's procedure incorporated on it, buyer's company details, KYC banking details, passport copy with letter confirming readiness, willingness and capability to carry out the transaction, and a valid TSA from Buyer's logistic company.
2. Seller receives and verifies the buyer's ICPO with other buyer's details (CIS) When satisfied with the verifications, seller issues commercial invoice (CI) for the product in seller's tank in port terminal for buyer's review and endorsement.
3. Buyer reviews, signs and returns the commercial invoice (CI) to seller.
4. The seller verifies the tank storage agreement (TSA) and issue a delegate appointment form for signing. (ANNEX 1)
5. Seller releases the below pop documents directly to end buyer's secure email via courier or bank.
 - A. -Legalized Commercial Invoice.
 - B. -Commitment to Supply.
 - C. -Fresh SGS (not older than 48 hrs.)
 - D. -ATSC-Authorization to Sell & Collect

NOTE : « PAST PERFORMANCE, **AVAILABLE** » (REDACTED DOCUMENTS NON-TRACEABLE).

- E. -Authorization To Verify (ATV)
- F. -DIP Test Authorization (DTA)
- G. -Commitment Letter to Supply
- H. -Export License.
- I. -Statement of Product Availability.
- J. -Tank Storage Receipt (TSR) with barcode and GPS coordinate
- K. -NCNDA/IMFPA6. The buyer conducts a dip test in the product in the seller's reservoir.

6. Buyer provide authority to inject (ATI) from its logistic company to enable seller to commence.

7. Buyer makes payment for the total value of product injected into the tanks by MT103/TT.

8. Seller pays all intermediaries involved in the transaction. Upon satisfaction, buyer, both buyer and seller.

ANNEX 1

DELEGATE APPOINTMENT FORM

DATE ISSUED: XX -XX-2025 VALIDITY: XX-XX-2025

COMMERCIAL INVOICE Nº: XXX XXX-EN590/JETA1-XXXXX TRANSACTION CODE: XXX-XXXXX/XX/ EN590/JETA1/XXXXX DELEGATE REF: XXXXX

Re: INSPECTION OF STORAGE FACILITIES

("SELLER") hereby confirm our readiness to ("BUYER COMPANY NAME") to issue SGS to buyer and to schedule INSPECTION OF STORAGE FACILITIES for ("PRODUCT QUANTITY") OF ("PRODUCT") to ("BUYER STORAGE COMPANY NAME") tank storage and also complete this form to enable our authorized delegates at the port of Houston to inspect the storage facilities. ("SELLER") needs the following information' from ("BUYER TANK STORAGE NAME")

Authorized Representative: _____

Full Legal Company Name: _____

Address of Company: _____

Registration or Tax ID: _____

Legal Representative: _____

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TANK REF NUMBER: _____

(ISPS) CODE: _____

*Information must be fill by ("BUYER TANK STORAGE NAME") These steps must be completed in order to meet with ("BUYER TANK STORAGE NAME") at their legal address: (Please give below the details contact of the representative we are to meet for the inspection of TANK).

BEST REGARDS, REPRESENTED BY:

TITLE: GENERAL DIRECTOR

("SELLER") _____

EXPLANATION FOR VOPAK ACC. HOLDERS & JV

Note: This procedure works for normal tank farms, as well as for VOPAK. Why? The seller storages its products in VOPAK Tanks through a sublease in the ports Houston y Rotterdam, making the injection possible. It's not a VOPAK-to-VOPAK transaction.

POINT #1: VOPAK Account Holders must replace the TSA for their VOPAK Contract or the ATV issued by the VOPAK Tank Farm manager, which needs to include the Account Holder Company Name and the manager's information and contact details to start the verification process.

In the case of JOINT VENTURES, it must be provided:

A. JV Agreement

B. Commercial Linkage Authorization: This document must be issued by the VOPAK Account Manager Holder authorizing the usage of the tanks to the company that is issuing the ICPO (VOPAK manager authorizes the ICPO Company for the use of tanks). It must include the dates of the said permission (validity period). Kindly request it in advance to the VOPAK Manager to avoid delays.

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POINT #2: CI

It's a must to VOPAK account manager in order to verify the seller. The CI contains all details of the seller.

POINT #3: DELEGATE FORM – This is the KEY of a successful transaction.

The first part of this point (verification) is omitted for VOPAK buyers. The verification already has taken place (point #1) by providing the VOPAK Contract of the account Holder, or the ATV with the details of the VOPAK Account Manager.

The seller will issue the Delegate Form. Through this document the seller will gain access to inject into VOPAK with previous verification. The VOPAK Manager will start contact with the seller. After revision of the Delegate Form and signature by the VOPAK Account Manager, automatically creates the physical verification of the product and will give the green light to

the injection.

Advices:

- To avoid any delayed or failed transaction, we advise sharing the procedure and the Delegate Form Draft with the VOPAK Account Manager Holder.
- Please include the email address of the VOPAK Account Manager in CC during the transaction.
- Consider that after the signature of the Delegate Form the FULL POP will be given to BUYER and in the case of VOPAK, to the buyer and to the VOPAK Account Manager to start the injection.

DOCUMENTS: CHECK LIST TO START:

- ✓ NCNDA between the buyer, the facilitator and intermediaries (if applicable).
- ✓ BUYER'S CIS/KYV
- ✓ ICPO + TSA or VOPAK ACC. CONTRACT or VOPAK ATV with manager details.
- ✓ FOR JV: JV AGREEMENT + COMMERCIAL TANK LINKAGE
- ✓ DELEGATE FORM SIGNED BY THE TANK FARM MANAGER / VOPAK MANAGER

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TANK EXTENSION (TAKE OVER) PROCEDURE FOR FOB ROTTERDAM / HOUSTON TRANSACTIONS

TRANSACTION PROCEDURE # 2

1. Seller issues this SCO Via official Mandate, Buyer issues ICPO including PASSPORT DETAILS, CIS, Company Registration, passport, bank details.
2. Seller issues a Commercial Invoice (CI) for the available Quantity in the Storage Tank in Rotterdam / Houston.
3. Upon signing of COMMERCIAL INVOICE, Seller issues the POP documents as listed below:

TSA including KVK registration number

Commitment to supply letter

Product passport

Certificate of Origin

ATV including tank reference number

Guarantee letter of product

4. Upon verification and approval of the PPOP, buyers lease seller tanks for Three (3) days.
5. Seller Schedule/Program the Injection and then issues Buyer the following documents:

UNCONDITIONAL DIP TEST AUTHORIZATION (DTA)

24 HOURS FRESH SGS REPORT INSPECTED IN ROTTERDAM / HOUSTON

Tank Storage Receipt (TSR) with GPS COORDINATES

AUTHORIZATION TO VERIFY (ATV)

INJECTION REPORT SHORE TANK ROTTERDAM / HOUSTON

AUTHORIZATION TO SELL & COLLECT (ATSC)

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6. Buyer upon verification and confirmation of the product and the PPOP and POP Documents, orders SGS to conduct the DIP TEST in the Buyers Tank leased by seller and Buyer.

7. Upon successful DIP TEST, Seller issues Buyer Title of Ownership Certificate to be followed by all Export Documentation.

8. Buyer makes payment by MT103 or TT Wire Transfer for the total product and lifts the product and Seller pays all intermediaries involve in the transaction according to NCNDA / IMFPA.

C.I.F. COST, INSURANCE, FREIGHT PROCEDURE

1. Buyer issues ICPO with CIS, passport details and company registration.

2. Seller issues draft sales and purchase agreement SPA contract for buyer's review and signing.

3. Buyer signs the sales and purchase agreement contract and send it back to the seller.

4. Seller registers and legalizes the signed sales and purchase agreement contract.

5. Seller sends legalized contract and below partial pop documents to buyer as listed below:

- Commitment to Supply.
- Certificate of Origin.
- Product Passport
- Certificate of incorporation.
- Statement of Availability of the Product.

6. Buyer issues their financial guarantee (SBLC MT760 or DLC MT700) to cover the first shipment, to Seller's Bank in 7 working days.

7. If buyer fails to issue SBLC or DLC n 7 working days, in alternative buyer shall make guarantee deposit of 2% TT wire of the total Value of the contract to seller's fiduciary bank account as performance to secure the allocation which will be deducted from the

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first shipment.

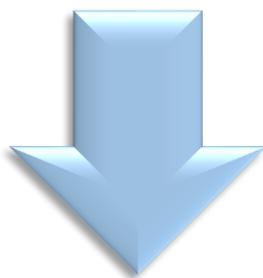
8. Upon confirmation of buyer's SBLC/DLC or guarantee deposit of 2% TT wire to Seller's bank, Seller will issue 2% Performance Bond, full pop and shipping documents via swift bank to bank as shown below:

- Allocation Title Ownership Certificate.
- Product Allocation Export Permit.
- Transneft Contract to Transport the Product to the Loading Port.
- Charter Party Agreement to Transport the Product to Discharge Port.
- Port Storage Agreement.
- Tank Storage Receipt.
- SGS Quality and Quantity Certificate.
- Vessel Questionnaire 88.
- Bill of Landing.

9. Shipment commences and upon arrival of the vessel tanker at the discharge port, Buyer conducts SGS inspection and makes operative SBLC/DLC or makes payment for the full shipment via TT wire or MT103.

10. Seller pays commission to all intermediaries and agents/ mandates.

PRICES: Origin Kazakhstan



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# 52	PRODUCT	Measure	Net price	Commissions TO ALL	FINAL COST GROSS PRICE	MOQ	MAX QUANTITY	
FOB	EN 590 10 ppm	MT	\$ 475.00	\$ 20.00	\$ 495.00	200,000	500,000	
CIF	EN 590 10 ppm	MT	\$ 485.00	\$ 20.00	\$ 505.00	200,000	500,000	
FOB	JET Fuel A 1	BBL	\$ 75.00	\$ 4.00	\$ 79.00	500,000	2,000,000	
CIF	JET Fuel A 1	BBL	\$ 76.00	\$ 4.00	\$ 80.00	500,000	2,000,000	
FOB	Diesel D6	Gall	\$ 0.84	\$ 0.04	\$ 0.88	100,000,000	500,000,000	
CIF	Diesel D6	Gall	\$ 0.85	\$ 0.04	\$ 0.89	100,000,000	500,000,000	
FOB	MT 103 / TT	Rotterdam, Houston, Fujairah						
CIF	SBLC / DLC & MT 103. Seller Issues 2% PB After SBLC							
TERM	12 Months or more							

NOTES:

1. This Seller is able to inject into Vopak tanks even though he's not a Vopak account holder; Seller has a sublease with Vopak, so his tank farm is able to inject into Vopak tanks, fuel is therefore in Vopak tanks.
2. Before submitting an ICPO, a videoconference call may be coordinated with the Buyer and/or an officially Authorized Buyer's Representative/Mandate with the Seller's Mandate for a question-and-answer session.
3. Procedures are not negotiable, do not Attempt to negotiate the Procedure before or once a transaction starts.
4. There is no "free" POP when dealing with this Title Holder This Title Holder sells fuel, not POP. The Seller has the fuels, the Seller makes the rules.
5. A Buyer must demonstrate an investment in the ability to receive fuel prior to receiving POP in a transaction.
6. No JVs or Proxies are accepted.

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